

Communications Chair

Time commitment- there will be hours of work each month throughout the school year, including some work in the summer. The number of hours will vary each month. It is estimated that you will spend approximately 4 hours per month. Note, this job can be completed entirely at home on your own time.

Volunteers

You will not need any volunteers for this job.

To Do List:

Before things get posted on the PSO website for Highland Drive, they need to be proofed and edited by you.

Committee chairs will be directed to submit anything they would like on the website by you.

Your job is to read over any material and make corrections, if needed.

Articles then need to be submitted to webmaster.