

Cultural Arts

The responsibility for Cultural Arts Committee is to plan 4-5 Assemblies for the school year. Mrs. O'Mara typically likes to also have an author come in for the Book Bash which takes place in the spring. Make sure to meet with Mrs. O'Mara when planning the assemblies to ensure there is no conflict of dates or events that may have been already planned.

To do list:

Typically it is best to plan ahead of time when you would like to have the assemblies and run the dates by Mrs. O'Mara. Gather ideas on what type of assembly you would like to book and book them for the year.

In the past, Music in Motion from the High School will come to Highland Drive to perform the beginning of December.

At the time of booking:

Some companies will require a down payment which will then be reimbursed to you by the treasurer. An invoice or receipt must be presented to the treasurer for reimbursement.

1 week before:

Contact the treasurer to have a check issued for payment to the company booked for the assembly. This will usually be found in the Cultural Arts folder in the PSO Box the day of the assembly.

Day of Assembly:

Committee Chairs should arrive at the time the performers arrive to set up for the assembly to insure everything they need is there for them.