

Highland Drive Summer PSO Meeting Tuesday 8/6/18

The meeting was called to order by Co-President Sarah Beebe at 6:35 p.m.

PSO Member Introductions

President's Report (Sarah Beebe and Sarah Schulz)

- Installation of the following officers- Sarah Schulz, Stacey Bram, Sara Pesut, Tina Mihalek, Jessica Gdovicak
- New Family Orientation is 8/15 at 7pm. Volunteers needed to give tours. Please contact Sarah Beebe if you are available. Children are welcome to attend.
- Review of dates for the year. See attached.
- Updated Facebook guidelines. See attached.
- The Little Free Libraries have been built and Morgan Kolis has stained them over the summer. Stay tuned for more information regarding the installation and dedication date.

Treasurer's Report (Carolyn Manley and Ann Vertosick)

- The 2017-2018 audit was presented. A motion was moved by Carolyn Manley and seconded by Meggan Rawlin for approval. The motion was voted on and approved.
- The proposed 2018-2019 budget is being finalized and will be voted on at the September meeting.
- If anyone has a question regarding the budget for their committee, please check with Ann.

Corresponding Secretary (Erin Reissig)

- Track volunteer hours completed outside of school and submit to Recording Secretary Michele Abraham. Our PSO needs to submit these hours along with the hours from the office log to the PSO Council at the May 2019 meeting for tax purposes.
- New this year - Committee chairs will need to record and share volunteer hours for all volunteers that helped with said event.
- Please sign in AND out of the office log for time spent volunteering at school.

Committee Reports

Welcome Back Bash (Sarah Pribble)

- It is scheduled for Friday 8/24 from 6-8pm.
- Sassy Dog food truck will be there to purchase food.
- DLM Entertainment will be there to DJ the event.
- Tables will be set up outside weather permitting.
- There will be opportunities to check out Eager Engineers, PSO membership, spirit wear, etc.

School Supplies (Sarah Pribble)

- Estimated delivery of 8/8 or 8/9.
- The pickup will be 8/15 from 4-7 p.m.
- If you cannot make it on the 15th, the kits will be available in the school lobby.

Staff Appreciation (Sarah Schulz)

- Welcome Back Breakfast for the staff will be 8/24.
- Please be on the lookout for a sign up genius for items to send in.

Spirit Wear (Stacey Bram)

- Delivery expected 8/16 or 8/17.
- 75 shirts have been ordered for the first batch, additional orders can be placed if needed.

Newsletter (Tina Mihalek)

- Please submit items by 5 o'clock Friday to be included in the following Monday newsletter.

Other Reports

Chipotle Fundraiser (Mike Berlin)

- Raised \$908 and the money will be used to purchase 4 security radios to be used at Highland Drive.

Meeting adjourned at 8:05 p.m.