



# Highland Drive PSO Meeting Minutes

November 11, 2015

Highland PSO Meeting is a meeting for sharing information and learning about our schools and our district. We encourage you to engage in responsible conversation and healthy discussion on issues to promote better education for children. Please respect each person's time on the agenda.

PSO Presidents, Jill Gerber & Rachelle Reusser, called the meeting to order at 9:32am and started with the Pledge of Allegiance. The meeting was adjourned at 11:20am

<b>Welcome</b>	Good Morning!
<b>OFFICERS</b>	
<b>President- Jill Gerber &amp; Rachelle Reusser</b>	<p>There will be NO PSO Meeting in December or January. We will have a Holiday Brunch in December instead</p> <p>Cafeteria sign up has decreased- if you are able to help please sign up. 3<sup>rd</sup> Grade T-Shirts are in the works. More information will be out soon.</p> <p>Gifts &amp; Goals- Leslie Fitzsimmons &amp; Sara Beebe volunteered to be part of the Gifts &amp; Goals committee.</p> <p>Central needs a representative to their Nominating Committee. Erin Reissig volunteered to be on the committee.</p> <p>Facebook Guidelines will be coming out in the Highland Constant Contact. Room parents will be emailing out an updated Highland Directory.</p> <p>The Kiwanis Group did purchase the new buddy bench.</p>
<b>1<sup>st</sup> Vice President- Sarah Beebe</b>	December- Holiday Brunch- Panera December 9 <sup>th</sup> at 10am Assembly coming up on December 14 <sup>th</sup>
<b>Vice President Programs- Joannie MacRaild</b>	Dads & Kids Movie Night will be coming up. Look for more information in constant contact.
<b>Vice President Fundraising- Anne Kopac &amp; Karen Higley</b>	No Fuss Fundraiser Update- \$8273 so far. Would still like to reach the \$10,000 goal! If you would still like to donate you can!
<b>VP of Communications- Jamie Bindra</b>	The deadline for the weekly Constant Contact update is Thursday by 12n. The weekly update will go out each Monday
<b>Recording Secretary- Sue Nall</b>	Please sign in. We need to record volunteer hours of all PSO members throughout the year. Please make sure you track your hours & email them to me or sign in & out in the book in the office. We need to turn in year

	end volunteer hours!
<b>Corresponding Secretary- Erin Reissig</b>	No Report
<b>Treasurer- Michele Abraham</b>	<p>Transitioning from Westfield to Huntington continues. There continues to be issues with the transition to Huntington that is being worked on.</p> <p>If you need cash for cash boxes for an event- please ask for a check 2 weeks before you need it.</p> <p>Current balance at Westfield \$7,422.70  Current balance at Huntington \$15,553.33  Total balance is \$22,976.03</p>
<b>Principal- Eva O'Mara</b>	<p>Air tests are coming up for grade 3 Dec 8 &amp; 9<sup>th</sup>. 90 minutes each day. They will be administered again at the end of April/beginning of May.</p> <p>Dec 1<sup>st</sup>- 3<sup>rd</sup> grade Holiday show</p> <p>One of the art teachers retired &amp; a new one will be in place soon!</p> <p>Mr. Prebles resigned to take a new position in the Cincinnati area effective Jan 1<sup>st</sup></p>
<b>Ray Cervenka- Highland Drive Safety Representative</b>	<p>Part of the District Safety &amp; Security Committee. Plans a periodically updated. Mr. Cervenka is in charge of orienting new police officers &amp; staff to our building. He also has been to SWAT &amp; 1<sup>st</sup> Responder training. The District does have drills. Drills are done to learn &amp; improve on response. Some reminders- don't hold the door for people you don't know- let the staff let them into the school. Remember to wear your visitor passes. Staff may ask you who you are- it is for safety purposes! Navigate- a school response system that centrally locates all the districts safety &amp; security information. If something doesn't look right- tell someone!</p>
<b>Kay cook- Food Services</b>	<p>The Food Service department has worked to identify local food producers. Heinen's presented a program to get the kids to try new veggies. Highland is also going back to using plastic trays. With the new guidelines grains need to be whole grain &amp; calories are monitored. If you have suggestions contact Kay Cook- she is very open to suggestions as long as she can work them into the requirements.</p>
<b>Council Delegate Report- Susie Patton &amp; Jamie Bindra</b>	<p>Robotics tournament on Dec 14<sup>th</sup> 9-4p at the High School the community is invited</p>
<b>New Business</b>	Questions/Feedback
<b>Committee Reports</b>	
<b>Staff Appreciation- Carolyn Manley &amp; Mary Amador</b>	<p>Thank you to all those who sent in items or helped with the luncheon. The teachers always appreciate this event!</p>
<b>Book Fair- Tricia Culotta</b>	<p>Dec 5<sup>th</sup> 9-12n in the Bee Keepers room</p> <p>Set up on Wednesday afternoon. Kids will preview on Thursday &amp; then the sale is on Saturday.</p>
<b>Highland Island- Jenn Grieser &amp; Valerie Stone</b>	<p>There was a cleanup this past Sunday. There is another one this coming Sunday (12/15). All are welcome!</p>
<b>Elf Shop-</b>	Dec 5 <sup>th</sup> 9-12n in the cafeteria

<b>Boxtops- Karen Peterson</b>	\$500+ was earned with Box Tops with our 1 <sup>st</sup> contest!

**Dates to Remember**

NOVEMBER

11/12- 1<sup>st</sup> grade parent/teacher conferences

11/25-11/29 THANKSGIVING BREAK

12/1 3<sup>rd</sup> Grade Holiday Concert- 7p

12/5 Elf Shop & Book Fair- 9a

12/9 Highland Holiday Brunch at Panera's- 10a

12/17- Holiday Class Parties

12/18 Holiday Sing ALONG

12/19- 1/3 WINTER BREAK

Highland Drive PSO Agenda

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Call to Order/Pledge of Allegiance

Special Guests:

Ray Cervenka- Highland Drive Safety Update  
Kay Cook-Food Services

Executive Board Reports

Principals Report

Co-Presidents

Central Nominating Committee

Creation of Gifts & Goals Committee

Treasurer Report

1<sup>st</sup> VP

December Brunch

VP of Programs

Dad & Kids Movie Night

VP of Fundraising

No Fuss Update

Recording Secretary

Reminder to track volunteer hours to be turned in at the  
end of the year

Council Delegates

Committee Reports

Book Fair

Elf Shop

Highland Island

Any New Business

Meeting Adjourned

Highland Drive PSO Meeting

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Name

Jill Wall

Michele Abraham

Erin Reiss

Leslie Pitt Smith

Ann Antonucci

Karen Peterson

Adrienne Paetling

Tiffany Winschel

Susie Patton

Sarah Beebe

Jamie Bindra

Julianne Walker

Karen Higley

Rachel Benson

Jill Gerber

# HOLIDAY BRUNCH

**Join us at the PSO Holiday Brunch on Wednesday,  
December 9<sup>th</sup> @ 10 AM, Brecksville Panera**

Let's celebrate the season by getting together for coffee, fruit, bagels and pastries. Instead of having our monthly meeting at school, please join us for a casual holiday celebration.

**If you would like to attend, please return this form and \$5 via kid mail to Sarah Beebe, Mrs. Brinkman's class by December 7<sup>th</sup>. We will not use the money raised by the PSO, so that those funds go directly to Highland Drive!**

*Thank you ~ Sarah Beebe [beebe2604@att.net](mailto:beebe2604@att.net)*

PSO Member's Name \_\_\_\_\_

Number of children attending \_\_\_\_\_