



Highland Drive PSO

9457 Highland Drive
Brecksville, OH 44141

September 2012

Dear Friends of Highland Drive School:

Highland Drive Elementary School's Parent School Organization (PSO) is holding its annual Fall Festival. It will be held at Pinnacle Sports in Medina on Thursday, October 4th from 5:30-9 PM. We are encouraging full family participation in the activities planned. As the PSO's largest annual fundraiser, monies earned at this event play a large part in making possible the events and activities offered throughout the school year for our students and families.

The reason for this letter is to ask for your support of this exciting family event in the form of donations of products, services, and/or gift certificates. The fundraising efforts at the Fall Festival include several raffles and a silent auction. The success of the Fall Festival is essential in order to continue providing quality programs for our children.

We greatly appreciate any prize donations from businesses that can be used as standalone items and/or grouped together for prize packages in our Silent Auction & Raffles. We are also looking for donations that can be used for activity prizes and take home gifts (e.g., magnetic frames/cup) from the event. For larger donations, we are willing to name an event/activity after your company/product to promote your business and show our appreciation for your donation. Have an idea, contact us.

The Fall Festival is attended by most of the 300 plus students and their families every year. This is a wonderful opportunity to showcase your business and support the local school with a generous donation. Donors are acknowledged in the prize displays at the event. Enclosed is a receipt form that your company can use for tax purposes.

If you are able to help, simply contact one of us and we will personally facilitate your donations. Additionally, you can mail your donation to Highland Drive Elementary School, ATTN: 2012 Fall Festival, 9457 Highland Drive, Brecksville, Ohio, 44141.

Thank you for your support!

Kindest Regards,

April Acuna-DeCarlo
acuna5678@yahoo.com

Heather Eckert
HLColbert@aol.com

440.724.4466
Highland Drive Elementary School
Fall Festival Chairperson

440.838.0417
Highland Drive Elementary School
Fall Festival Chairperson

Enclosure

<i>Last Year's PSO Fall Festival Contributions Helped Provide The Following Opportunities For Our Students</i>
--
Science Awareness Day
--
Cultural Arts Assemblies
--
Field Trips
--
15 Netbook Computers
--
New Indoor and Outdoor Playground Equipment



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9457 Highland Drive
Brecksville, OH 44141

Brecksville-Broadview Heights City School District

Please keep this page for your records. It serves as your receipt for tax purposes.

Highland Drive Elementary

9457 Highland Drive, Brecksville, Ohio 44141

440-740-4300

PSO Tax Exempt # 03-0467096

Highland Drive Elementary gratefully acknowledges your donation to our
Fall Festival to be held Thursday, October 4th, 2012.

Donated To: HIGHLAND DRIVE ELEMENTARY SCHOOL

Donor Name: _____

Address: _____

Item(s) Donated: _____

Value of Item(s): _____

Thank you!